

**Meetings for Northfield's Recreation Board**  
**Monday, September 18, 2006**  
**7:00 p.m. Chouinard's Conference Room**

- 1.) Call meeting to order at 7:05 p.m. Attending- Lori Bussiere, Charity MacDonald, Linda Hall, Dan DiLena, Frank Hall, Sally Davidson, Mike Gonneville, Nanci Allard, Lisa DiLena.
- 2.) Election of Officers- nomination of Sally Davidson for chair by Dan D., 2nd by Frank H.. Nomination of Dan DiLena for co-chair by Frank H., 2nd by Linda H.. Nomination of Lori Bussiere for treasurer by Dan D., 2nd by Frank H.. Nomination of Lisa DiLena for secretary by Sally D., 2nd by Linda H.. Vocal vote for all positions passed as nominated.
- 3.) Public Participation- Charity MacDonald presented on a giveaway being sponsored by Boundless Playgrounds. Would like our backing and commitment to maintain the playground if selected. Open discussion- one Boundless playground currently in Manchester, VT. Charity will propose 2 possible sites in her essay. Memorial Park and behind the Elem. School. Advised by members to go to the school board for their approval of school grounds.. Charity is having some difficulty getting certain info needed for the writing of the essay. Mike G. will get her the needed info and will work with her on the school side of it. The Rec. Board, Sally D. and Charity and one other Rec. board member (request made after meeting by Sally for Lisa to attend in support of Charity) will present to the Selectboard at their Oct. 9th meeting. Motion made to forge ahead and support taking this program to the selectboard made by Dan D., 2nd by Frank H., passed 7-0. (Handout put together by Charity MacDonald)
- 4.) Treasurer's Report- copies of 05-06 passed out by Sally D.
  - a. discussion of budget- Request Laurie Barroffio, Bill Lyons and Shannon Palone to attend a future Rec. board meeting to explain paperwork and budget to us. Previous budgets written by Bill Lyons. Many questions regarding pool concessions, pop corn machine( ? little league in the Falls), request to trustees to lower sewer cost, rec. board access to \$ and procedure (explained by Nanci Allard that it would be acceptable for us to send a copy of our minutes showing approval for expenses/cost to her and she would have the bill paid or check written.) Motion made by Sally D. to take home the paper work(05-06) and discuss it at the next meeting, 2nd by Dan D. Let it show that no vote was done and Sally realized after the meeting. Nanci Allard to request Bill Lyon and Shannon Palone to attend next Rec. board meeting on the 5th of Oct. at the municipal office.
- 5.) Secretary's Report- first official meeting no minutes to approve. Members wanting copy of the minutes are to print them and bring them to future meetings
  - a. format of minutes?
  - b. everyone receiving the minutes?- Sally D. to add Ken to email list so a copy can be made and kept in the municipal office.

6.) New Business

- a. Discussion of meetings; times, dates, places- to date meetings will be scheduled as needed to set a budget and get things rolling. We will use the municipal building when ever possible, with many thanks to Barry Chouinard offering the office space when needed. Ken is to post meeting as warranted by Roberts rules.
- b. Suggestions for Advisory Board; (how many members do we need?) (what is the role of the advisory board?) (will they be appointed annually?)- Sally D. commented we may not want to do this, as it will add one more layer of approval we don't need to deal with. Lori B. suggested we call upon each individual when we need their expertise.
  - i. Jerry Bean
  - ii. Nate Freeman
  - iii. Larry Garland
  - iv. Frank Pecora
- c. Discussion on area Recreation Facilities

7.) Round Table discussion of Board Members- Sally D. requested policy and procedures for the Rec. board from Nanci Allard. Nanci knows of none, and there seems to be none in the municipal building. Mike G. believes he has some written policy from previous Rec. board but is certain that the selectboard never acted upon it. Dan D. to check with Pam Arnold if she has anything from previous years. ?Dick Moot as a selectboard member might have some as well.

-Sally D. asked if anyone would like to visit other rec. facilities? Bethel seems to have an outstanding program in place. After much discussion it was decided to wait on this for now. Mike G. reviewed past plans put together by engineering class at Norwich and lack of approval by selectboard. Will try to locate them for review.

-Need to get involved with scheduling of rec. fields. Possible conflict this coming weekend and not sure if the individuals are aware of each other and scheduled use. Use to be the job of the Rec. Director

-Linda suggested a letter to all organizations introducing ourselves and trying to open the lines of communication. Lisa D. suggested requesting they send us some info. on their organizations and general use of surrounding facilities and needs. A questionnaire to be place in with the letter. Linda H. volunteered to write the letter and Lisa D. to do the questionnaire.

8.) Date of next meeting- October 5th, Thursday starting at 6 p.m. at the municipal building.

9.) Adjournment- motion made by Lisa D., 2nd by SallyD. 9:15 p.m.